



- ☐ Make sure to register your courses within the Registration Period.
Don't forget to register "Spring-2" and "Fall-2" courses during Registration Periods at the beginning of each term.
- ☐ During the examination periods of Spring-1 / Fall-1(shown with *2 Jugyo-Nakabi), courses of Spring / Fall term will be held as usual.
- ☐ Pre-registration periods are for those lottery courses which have students number limitation.

	Classes		Optional extra day *1
	Jugyo-Nakabi *2		No class
	Examination		Optional extra day for exam *3
	Course registration period		Presentation
	Course cancellation period		

*1 Optional extra days will be used in the case when classes are cancelled due to natural disasters like typhoons.
 *2 Jugyo-Nakabi is exam day for half term courses (Spring-1 & Fall-1). Usual classes are held for full term courses.
 *3 Optional extra day for exam will be used as an exam day in the case when exams are cancelled due to natural disasters or other reasons.
 *4 Entrance exam is held. Entry to the lecture halls (Building A, A1, A2, B1-201) by non-admissions personnel is prohibited.

TIME TABLE

1st Period	8:50 ~ 10:20
2nd Period	10:30 ~ 12:00
Lunch Break	
3rd Period	13:00 ~ 14:30
4th Period	14:40 ~ 16:10
5th Period	16:20 ~ 17:50
6th Period	18:00 ~ 19:30

Class time	90 minutes
Breaks	10 minutes
Lunch Break	60 minutes

NOTICE

Course Registration:

- You are required to register courses on KYOMU JOHO SYSTEM at the beginning of each term.
- During Course Registration Period, you are able to access to the KYOMU JOHO SYSTEM anytime.
(Available from 9:00 AM of the first day until 5:00 PM of the final day)
- Make sure that your registration is properly completed.
If you find any errors, please ask the Educational Affairs Division.
- Pre-registration periods are for lottery courses which have limitation of student number. Maximum number of available students are shown on the right side of Class Codes on the Class Schedule. If you wish to take them you must register during the pre-registration period.

Cancellation of Courses:

- If you want to cancel your courses, you are required to apply for the cancellation on KYOMU JOHO SYSTEM during the Cancellation Periods of each term.
- If you do not attend classes, do not take the final exam, or do not submit reports for courses you have not cancelled during the Cancellation Period, you will basically be considered as Abandoned (score of H is given).
- Cancellation is applicable to elective courses and elective required courses. Note that some courses such as intensive courses are not subject to course cancellation.
- It is not allowed to add courses during Cancellation Periods. Cancellation outside of this period is also not allowed.

Intensive Courses:

- Intensive courses should be also registered during Registration Periods.
However, when the special registration period is announced for specific courses, you can register or cancel at the Educational Affairs Division.
- Schedule of intensive courses will be posted on the KYOMU JOHO SYSTEM, when the details are fixed.
- Intensive courses which schedules are not fixed are shown on both Spring and Fall terms on the Class Schedule.
Some intensive courses may not be held in the shown term.
Please check the KYOMU JOHO SYSTEM frequently for the latest information.

For B4 students:

- As *Jitsumu-Kunren* (Internship) is a compulsory subject, you are required to register it for the Fall-2.
*You cannot register any other courses of Fall term or Fall-2. (Only Fall-1 courses are available.)

Thesis Research, Supervised Research, Supervised Experiments and Seminars:

- All the full-year courses are required to register in Spring term. (Students entering in Fall term should do so in Fall term.)
Please ask your supervisor for the details of these courses.

Kentei Eigo (Recognition of Credits based on Foreign Language Proficiency Tests) for undergraduate students:

- You can apply for the recognition of credits from the results of English Tests (TOEFL, TOEIC etc.) at Educational Affairs Division.
The application must be submitted by the final day of each term's examination (except optional extra days).