**Request to Support Communication in case of Emergency**

Dear Sir/Madam,

I hereby request you to support communication with my travel insurance company in emergency situations (when I cannot communicate myself).

I carry an “Emergency Contact” information sheet with me at all time, which contains your name, phone number, address, and the name of organization you belong to (Please refer to my “Emergency Contact” sheet).

When I am incapable of communicating in an emergency, someone who sees the “Emergency Contact” sheet will contact you. In such occasion, **please contact the following contact point** (IRAC Emergency Assistance Desk). They will communicate further with my university, family, and the Embassy/Consulate General of Japan depending on the nature of the emergency.

Contact point: (available for 24 hours)

|  |
| --- |
| IRAC Emergency Assistance Desk: (number in the list of emergency contact) |

Please give them the following information:

|  |
| --- |
| My name is “名前を入力” |
| My University is **“Toyohashi University of Technology”** |
| I purchased IRAC Travel Insurance, which includes emergency assistance services 24 hours a day (Insurance number:　被保険者証番号) |

I would highly appreciate your kind assistance.

Best regards,

署名

パスポートどおりの氏名のアルファベット表記