**Request to Support Communication in case of Emergency**

Dear Sir/Madam,

I hereby request you to support communication with the travel insurance company in case any emergency incident happens to me and I would not be able to communicate myself.

I carry “Emergency Contact” memo with me at all time, which contains your name, contact number, address and organisation. (Please refer to my “Emergency Contact” memo.)

In case any emergency incident happens to me in which I am incapable of communicating by myself, someone who sees the “Emergency Contact” memo will contact you. If such occasion, **please contact the following contact point** (IRAC Emergency Support Desk) so that they will communicate further with my university, family and Embassy or Consulate General of Japan depending on the gravity of the incident.

Contact point: (available to communicate 24 hours)

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| IRAC Emergency Support Desk: (number in the list of emergency contact) |

Please tell them the following information:

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| My name is “名前を入力” |
| My University is **“Toyohashi University of Technology”** |
| I purchased the Travel Insurance of IRAC, which includes 24hrs emergency support service. (Insured number:　被保険者証番号) |

I would highly appreciate your kind support.

Best regards,

署名

パスポートどおりの氏名のアルファベット表記