

# First-year Selection for International Students (Global Technology Architects Course) Application Guidelines

## 1. Number of applicants to be accepted

School	Program	Number of applicants to be accepted
Department of Engineering	Mechanical Engineering	10 (batch acceptance)
	Electrical and Electronic Information Engineering	
	Computer Science and Engineering	
	Applied Chemistry and Life Science	
	Architecture and Civil Engineering	

## 2. Eligible parties

Parties who meet all of the following requirements:

- (1) Those who do not possess Japanese nationality(Those who have permanent residence are not eligible.)
- (2) Took three subject tests, mathematics (course 2) and science (two of the following: physics, chemistry, and biology), and received a total score of 240 or more on these tests Examination for Japanese University Admission for International Students given by Japan Student Services Organization in 2020
- (3) Took one of the following English proficiency tests in January 2019 or later and earned the following score for the respective test:
 

(i) TOEIC L&R (SP)	Score of 550 or greater
(ii) TOEFL iBT	Score of 42 or greater
(iii) IELTS*	Overall Band Score of 4.0 or greater

\*IELTS(General Training Module) is ineligible.
- (4) Parties who meet any one of the following requirements:
  - (i) Completed a twelve-year program or expect to do so by March 31, 2021 at an overseas educational institution that the Ministry of Education, Culture, Sports, Science and Technology (MEXT) Minister has designated as being equivalent to a high school program.
  - (ii) Earned an international baccalaureate degree, French baccalauréat degree, German Abitur degree, or General Certificate Education Advanced Level (GCEA) qualification
  - (iii) Completed or expected to have completed 12 years of schooling at an academic institution outside Japan accredited by the international accreditation body (WASC, CIS, ACSI)

In any of the cases (4)(i) through (iii) above, applicants must already have legal resident status in Japan which qualifies the applicant to enter a Japanese university in compliance with Japan's "Immigration Control and Refugee Recognition Act" or be expected to obtain the status after entering the university.

### 3. Program selection

As a general rule, successful applicants are assigned to the program they applied to. However, depending on the desired number of the applicants, you may not be assigned to the program of your choice.

### 4. Application procedures

#### (1) Application period, fees and deadlines

Application submission period	Dec. 18, 2020 – Dec. 24, 2020 (arriving at the University by 5:00 p.m. Japan time)
Internet registration period	Dec. 9, 2020 (9:00 a.m. Japan time)–Dec. 23, 2020
Application fee payment deadline	Dec. 23, 2020 (11:59 p.m. Japan time)

\*Applications will be accepted by mail only.

\*Applications that arrive after the application submission period will not be accepted.

#### (2) How to apply

The application process consists of four steps:

##### Step 1: Register over the Internet

Access the registration site from the following URL during the Internet registration period and follow the instructions provided.

URL: <https://www.tut.ac.jp/exam/exam-webentry.html>

##### Step 2: Pay the exam fee

Pay the exam fee by credit card or at a convenience store, by the payment deadline

##### Step 3: Send the application materials

Send all the materials listed in “(3) Application materials, etc.” well in advance to the Admission Division by a trackable delivery service, such as registered express mail or EMS if sending from overseas, during the application period. Only applications sent by mail will be accepted.

Mail application to:

Admission Division, Toyohashi University of Technology  
1-1 Hibirigaoka, Tempaku-cho, Toyohashi, Aichi, 441-8580

##### Step 4: Print out the exam admission slip

After application materials are processed, the exam admission slip can be printed out, starting from January 15, 2021. Please log in to the application tracking screen and print it out on A4-size paper by yourself. Be sure to bring the printed exam admission slip with you on the exam day.

\* Parties who do not have Internet access should contact the Admission Division by Dec.14, 2020.

#### (3) Application materials, etc.

Item, etc.	Notes
1 Application confirmation slip	After completing application registration procedures, applicants should print out the form on A4 paper.
2 Photo sheet	After completing application registration procedures, applicants should print out the form on A4 paper and attach a photo. The photo (40 mm (h) x 30 mm (w)) must show the upper half of your body and taken within three months. Applicants must be facing forward and may not wear hats.

3	Certificate of Graduation or Certificate of Expected Graduation	<p>Applicants who meet the eligibility requirements described in 2 (4) (i) or (iii) must submit the Certificate of (Expected) Graduation issued by the last school attended (which is equivalent to a high school in Japan). Only an original or certified copy is accepted. Applicants who meet the requirement (iii) must also submit a document which certifies the school is accredited.</p> <p>Applicants who meet the eligibility requirement in 2 (4) (ii) must submit a copy of certificate of each qualification, such as International Baccalaureate Diploma etc.</p>
4	Transcripts	<p>Applicants who meet the requirements in 2 (4) (i) or (iii) must submit the transcripts from the last school attended (which is equivalent to a high school in Japan). Only an original or certified copy is accepted. If subject names or academic grades are indicated by codes/symbols or abbreviations, a document explaining them should be attached.</p> <p>International baccalaureate degree holders should submit the official certificate of IB final exam results in six subjects. French baccalauréat degree holders should submit the “Relevé de Notes”. GCEA Level qualification holders should submit the official transcript for the Advanced Level. German Abitur degree holders should submit the copy of “Zeugnis der allgemeinen Hochschulreife” instead of a transcript.</p>
5	Copy of the Examination for Japanese University Admission for International Students Score Report	<p>Applicants can submit a copy of the exam voucher for the Examination for Japanese University Admission for International Students instead of the score report.</p>
6	Score certificates, etc.	<ul style="list-style-type: none"> <li>• Applicants who took the TOEIC L&amp;R must submit the official score certificate (must be original).</li> <li>• Applicants who took the TOEFL test must complete the ETS (Educational Testing Service) request procedures so that the official score is sent to the Admission Division, Toyohashi University of Technology (DI-CODE: 9381; DI-NAME: TOYOHASHI UNIV OF TECHNOLOGY) by the deadline.</li> <li>• Applicants who took the IELTS must complete the testing agency (in case of Japan, Eiken Foundation of Japan) request procedures so that the IELTS official test report form is sent to Toyohashi University of Technology by the deadline.</li> </ul> <p>* In case applicants cannot submit the original score certificate by deadline, submit the copy of the score report sent to the applicants by deadline first, then make sure to submit the original score certificate at the time of interview test. If the original score certificate is not submitted, or the original certificate differs from the copy submitted with application, the applicant is not allowed to take the exam.</p>
7	Statement of reason for applying (English or Japanese)	<p>The form can be downloaded from the TUT's website (<a href="https://www.tut.ac.jp/exam/collect.html">https://www.tut.ac.jp/exam/collect.html</a>) to be filled out by the applicant.</p>
8	Essay (English or Japanese)	<p>The form can be downloaded from the TUT's website (<a href="https://www.tut.ac.jp/exam/collect.html">https://www.tut.ac.jp/exam/collect.html</a>) to be filled out by the applicant.</p> <p>The topics will be announced around the middle of November 2020.</p>

9	Certificate of Residence or Resident Card (copy of alien registration certificate) (only for those applicable)	(Only for non-Japanese currently living in Japan) Submit a copy, listing nationality, resident status, and period of residence.
10	Exam fee	17,000 yen Payment procedures must be completed before sending the application materials. Payment from overseas must be made by credit card.

- Notes.
1. Certificates must be original and in either Japanese or English (except for those specified as a "copy" in the table above). If applicants are unable to submit the originals, submit a certified true copy issued by the school attended or a proof of the original certificate issued by a public entity, such as an embassy. Documents written in language other than Japanese or English must be accompanied by Japanese or English translations certified by a public entity in the applicant's home country (Certification/proof by Japanese language school is not accepted).
  2. Use a black pen or ballpoint pen to fill out the application materials by hand.
  3. Exam fee will not be refunded under any circumstances once payment is made.
  4. Incomplete application materials will not be accepted.
  5. Submitted application materials will not be returned. No changes are allowed after the application is submitted except for the contact information.  
If applicants need to make a change in current address (contact information) after the application has been submitted, applicants must promptly notify TUT.

(4) Advance advising for applicants with disabilities

Applicants with disabilities (based on the level of the physical disability as stipulated in Article 22.3 of the School Education Act Enforcement Ordinance, and that fall under the Services and Supports for Persons with Disabilities Act) who wish to apply to TUT must contact the university before applying in case special considerations are necessary to study. For those who need consulting/advising, follow the instructions below:

Period for requesting consulting/advising

By December 4, 2020,

How to receive consultations/advice

Submit the advising request (no specific forms) accompanied by necessary documents, such as the health exam certificate. If necessary, the University will conduct interviews with the applicant, an individual from the applicant's school who can represent the applicant, or a person equivalent.

Contact: Admission Division, Toyohashi University of Technology  
1-1 Hibarigaoka, Tempaku-cho, Toyohashi, Aichi, 441-8580  
Tel. 0532-44-6581

## 5. How successful applicants are selected

Successful applicants are selected based on a comprehensive evaluation, including transcripts, a statement of reason for applying, an essay, the English proficiency test score, and score for the Examination for Japanese University Admission for International Students, and an interview (in both Japanese and English).

(1) Time and location of the interviews

- Date and time: January 25, 2021  
\* TUT will contact applicants individually regarding the meeting time.
- Location: Toyohashi University of Technology

## **6. Announcement of successful applicants**

February 5, 2021 (11:00 a.m. Japan time)

The examinee number for the successful applicants will be posted on the TUT's website (entrance exam information page), and an official "the Letter of Acceptance" will be sent to successful applicants on the same day.

TUT will not respond to any phone calls or other inquiries regarding the exam results.

## **7. Enrollment procedures, etc.**

Enrollment procedures can be completed in person or by mail.

(1) Enrollment period

Enrollment materials must arrive at the University no later than 5:00 p.m. Japan time on February 24, 2021.

(2) Fee payment (estimated amount)

Admission fee: 282,000 yen

First semester tuition: 267,900 yen (535,800 for the full year)

If the fees are revised at the time of enrollment or while attending TUT, the new admission fee and tuition will be applied.

(3) Successful applicants will receive the enrollment materials together with the Letter of Acceptance.

## **8. Use of personal information**

Personal information included in the applications, such as the address, name, date of birth, etc. will be properly managed and used only for the following purposes:

- (1) Selecting applicants, announcing successful applicants, completing enrollment procedures and procedures associated with enrollment
- (2) Managing student registration and grades after admission
- (3) For statistical data to improve the method for selecting applicants

## **9. Security export controls**

TUT has created the Toyohashi University of Technology Security Export Control Rules based on the Foreign Exchange and Foreign Trade Act and conduct a rigorous screening when accepting international students.

If admitted students fall under any of the regulations, he/she may not be able to enroll in the program they desire or engage in research.

## **10. Student dormitories**

All GAC students are expected to live in the TUT Global House (A shared-house style accommodation for International and Japanese students). Move-in details will be enclosed with the Letter of Acceptance.

## **11. Inquiries regarding the entrance exam**

Inquiries regarding the entrance exam should be addressed to the following:

Admission Division, Toyohashi University of Technology

1-1 Hibarigaoka, Tempaku-cho, Toyohashi, Aichi, 441-8580

tel. 0532-44-6581

email: nyushi@office.tut.ac.jp