

First-year Global Technology Architects Course Student Application Guidelines (AO Entrance Exam)

1. Number of applicants to be accepted

The number of applicants to be accepted for each program is given in the following table:
(See the Enrollment Guide for the details of each program.)

School	Program	Number of applicants to be accepted	
		First round	Second round
Department of Engineering	Mechanical Engineering	15 (batch acceptance)	a selected few (batch acceptance)
	Electrical and Electronic Information Engineering		
	Computer Science and Engineering		
	Applied Chemistry and Life Sciences		
	Architecture and Civil Engineering		

2. Eligible parties

Parties who meet any one of the following requirements:

- (1) Graduated from a senior high school or expect to do so in March 2020
- (2) Graduated from a secondary school or expect to do so in March 2020
- (3) Completed twelve years of schooling through a normal program or expect to do so in March 2020
- (4) Completed a twelve-year program at an overseas education institution that the Ministry of Education, Culture, Sports, Science and Technology (MEXT) Minister has designated as being equivalent to a high school program, or expect to do so by March 31, 2020
- (5) Completed a program at an overseas education institution that the MEXT Minister has designated as being equivalent to a high school program, or expect to do so by March 31, 2020
- (6) Completed an advanced course at an advanced vocational school designated separately by the MEXT Minister (limited to ones that are at least three years in length and meet standards stipulated by the MEXT Minister) on or after the date stipulated by the MEXT Minister, or expect to do so by March 31, 2020
- (7) A person designated by the MEXT Minister as eligible
- (8) Earned an international baccalaureate degree, French baccalauréat degree, German Abitur degree, or General Certificate Education Advanced Level (GCEA) qualification
- (9) Completed or expected to have completed 12 years of schooling at an academic institution outside Japan accredited by the international accreditation body (WASC, CIS, ACISI)
- (10) Passed the High School Equivalency Examination, stipulated by the High School Equivalency Examination Regulation (MEXT Ministerial Ordinance No. 1, 2005; includes those who passed the University Entrance Examination stipulated by the University Entrance Examination Regulation [MEXT Ministerial Ordinance No. 13, 1951] before it was abolished in accordance with Article 2 of the supplementary rules in the same regulation)
- (11) Entered university based on stipulations of Article 90.2 of the School Education Act, or deemed to have academic skills appropriate to attend university

(12) Deemed to have academic skills equivalent to a high school graduate, according to individual acceptance screening and will be eighteen years old by March 31, 2020

- Notes:
1. Applicants with disabilities, (based on the level of the physical disability as stipulated in Article 22.3 of the School Education Act Enforcement Ordinance and that fall under the Services and Supports for Persons with Disabilities Act) should contact Toyohashi University of Technology (TUT) in advance (as discussed in section “5. Application procedures, etc.,” sub-section “(4) Advance advising for applicants with disabilities” [pg. 13]) because special consideration may be required for the exam and course of study.
 2. For applicants who meet requirements stipulated in (11) or (12) above but have not undergone an individual application eligibility screening by TUT should refer to its website or call the university by September 20, 2019, for the first round of applications, or November 18, 2019, for the second round of applications. See pg. 15 for contact information.

3. Application requirements

Parties who are accepted to and pledge to enroll at TUT, must meet the examination-related application requirement in one of the following ways:

(1) Examination-related application requirements

◆ First round of applications

A1 method (Examination for Japanese University Admission for International Students)

This applies to parties who took one of the following English proficiency tests in November 2017 or later and the Examination for Japanese University Admission for International Students given by the Japan Services Association in November 2018 or June 2019, and for whom (1) or (2) is applicable.

(1) Took three subject tests of the Examination of Japanese University Admission for International Students—mathematics (course 2) and science (two of the following: physics, chemistry, and biology)—received a total score of 240 or more on these tests, and earned the following score for the particular English proficiency test:

- TOEIC L&R (SP) Score of 730 or greater
- TOEFL iBT Score of 80 or greater
- IELTS* Overall Band Score of 6.0 or greater
- EIKEN Test in Practical English Proficiency Grade Pre-1 or above
- GTEC (4 skills) Score of 1,260 or greater
- GTEC (3 skills) Score of 800 or greater

* IELTS (General Training Module) is not accepted.

(2) Took three subject tests of the Examination of Japanese University Admission for International Students—mathematics (course 2) and science (two of the following: physics, chemistry, and biology)—received a total score of 300 or more on these tests, and earned the following score for the particular English proficiency test:

- TOEIC L&R (SP) Score of 550 or greater
- TOEFL iBT Score of 60 or greater
- IELTS* Overall Band Score of 5.0 or greater
- EIKEN Test in Practical English Proficiency Grade 2 or above
- GTEC (4 skills) Score of 1,100 or greater
- GTEC (3 skills) Score of 690 or greater

* IELTS (General Training Module) is not accepted.

B 1 method (National Center Test for University Admissions)

This applies to parties who took one of the following English proficiency tests in November 2017 or later and the National Center Test for University Admissions given in January 2019, and for whom one of the following is applicable.

(1) Took the National Center Test for University Admissions—Mathematics I (or Mathematics A), Mathematics II (or Mathematics B), and Science (2) (two of the following: physics, chemistry, and biology)—received a total score of 240 points or more on these tests, and earned the following score for the particular English proficiency test:

- TOEIC L&R (SP) Score of 730 or greater
- TOEFL iBT Score of 80 or greater
- IELTS* Overall Band Score of 6.0 or greater
- EIKEN Test in Practical English Proficiency Grade Pre-1 or above
- GTEC (4 skills) Score of 1,260 or greater
- GTEC (3 skills) Score of 800 or greater

* IELTS (General Training Module) is not accepted.

(2) Took the National Center Test for University Admissions—Mathematics I (or Mathematics A), Mathematics II (or Mathematics B), and Science (2) (two of the following: physics, chemistry, and biology)—received a total score of 300 points or more on these tests, and earned the following score for the particular English proficiency test:

- TOEIC L&R (SP) Score of 550 or greater
- TOEFL iBT Score of 60 or greater
- IELTS* Overall Band Score of 5.0 or greater
- EIKEN Test in Practical English Proficiency Grade 2 or above
- GTEC (4 skills) Score of 1,100 or greater
- GTEC (3 skills) Score of 690 or greater

* IELTS (General Training Module) is not accepted.

◆ **Second round of applications**

A2 method (Examination for Japanese University Admission for International Students)

This applies to parties who took an English proficiency test specified by TUT in November 2017 or later and the following three subject tests of the Examination for Japanese University Admission for International Students given by the Japan Services Association in June or November 2019: mathematics (course 2) and science (two of the following: physics, chemistry, and biology).

B2 method (National Center Test for University Admissions)

This applies to parties who took an English proficiency test specified by TUT in November 2017 or later and the following subject tests of the National Center Test for University Admissions in January 2020: Mathematics I (or Mathematics A), Mathematics II (or Mathematics B), and Science (2) (two of the following: physics, chemistry, and biology).

- * English proficiency test specified by TUT: TOEIC L&R (SP), TOEFL (iBT), IELTS, EIKEN Test in Practical English Proficiency, GTEC (4 skills, 3 skills)
- * For the A2 and B2 methods, IELTS (General Training Module) is not accepted.
- * For all the above methods, applicants who take the exam overseas and cannot make it to TUT for the interview must be able to take the interview exam over the Internet (Skype, etc.) on the day of the interview.

4. Program selection

As a general rule, successful applicants are assigned to their desired program. However, depending on the desired number of the applicants, it may not turn out this way.

5. Application procedures

(1) Application period, fees and deadlines

◆ **First round of applications**

Application submission period	Oct. 24, 2019 – Oct. 30, 2019 (arriving at the school by 5:00 p.m.)
Internet registration period	Oct. 15, 2019 – Oct. 29, 2019
Application fee payment deadline	Oct. 29, 2019 (11:59 p.m.)

*Applications that arrive after the application submission period will not be accepted.

◆ **Second round of applications**

Application submission period	Dec. 19, 2019 – Dec. 25, 2019 (arriving at the school by 5:00 p.m.)
Internet registration period	Dec. 10, 2019 – Dec. 24, 2019
Application fee payment deadline	Dec. 24, 2019 (11:59 p.m.)

*Applications that arrive after the application submission period will not be accepted.

(2) How to apply

The application process consists of four steps:

Step 1: Register over the Internet

Access the registration site from the following URL during the Internet registration period and follow the provided instructions.

URL: <https://www.tut.ac.jp/exam/exam-webentry.html>

Step 2: Pay the exam fee

Pay the exam fee by credit card or at a convenience store, by the payment deadline

Step 3: Send the application material

Send all the material listed in “(3) Application material, etc.” well in advance to the Entrance Examination Division by registered express mail (EMS in case from overseas) during the application period. Only applications sent by mail will be accepted.

Mail application to:

Entrance Examination Division, Toyohashi University of Technology

1-1 Hibarigaoka, Tempaku-cho, Toyohashi, Aichi, 441-8580

Step 4: Print out exam admission slip

After application material is received, exam admission slip can be printed out on; November 13, 2019 for the 1st round application, and January 16, 2020 for the 2nd round application. Please log in to the application tracking screen and print it out on A4 sized paper by yourself. Be sure to bring the printed exam admission slip with you on the exam day.

* Parties who do not have Internet access should contact the Entrance Examination Division beforehand.

(3) Application material, etc.

Item, etc.	Notes
Application confirmation slip	After completing application registration procedures, applicants should print out the form on A4 paper.
Photo sheet	After completing application registration procedures, applicants should print out the form on A4 paper, and attach a photo. The photo (40 mm (h) x 30 mm (w)) must be of the upper half of the body taken no more than three months before applying. Applicants must be facing forward and cannot be wearing a hat.
Certificate of Graduation or Certificate of Expected Graduation	Applicants who meet one of the requirements (1)-(7) or (9) must submit the Certificate of (Expected) Graduation by last attended school (which is equivalent to a high school in Japan). Original or certified copy is only accepted. Applicants who meet requirement (9) must also submit the document which certifies the school is accredited. Applicants who meet requirement (8) must submit the copy of certificate of each qualification, such as International Baccalaureate Diploma etc.

Transcripts	<p>Applicants must submit the transcripts by last attended school (which is equivalent to a high school in Japan). Original or certified copy is only accepted. If subject name or academic grade is indicated by sign or abbreviation, document explaining it should be attached.</p> <p>International baccalaureate degree holder should submit the official certificate of IB final exam results in 6 subjects. French baccalauréat degree holder should submit the “Relevé de Notes”. GCEA Level qualification holder should submit the official transcript for Advanced Level. German Abitur degree holder would submit the copy of “Zeugnis der allgemeinen Hochschulreife” replaced with a transcript.</p>
Copy of the Examination for Japanese University Admission for International Students results report (only applicants using the A1 or A2 methods)	A copy of the exam ticket for the Examination for Japanese University Admission for International Students can also be submitted.
National Center Test for University Admissions Results Request (only applicants using the B1 or B2 methods)	<p>Applicants should attach “Center Test Results Request(*)” to the designated section of application confirmation slip.(* details omitted)</p> <p>(1) Using the results for the 2019 National Center Test for University Admissions (B1 method), applicants must attach the <i>Center Test for University Admissions Results Request 2020 Admissions (2019 Results) (for National and Other Public University AO Exam)</i> (referred to below as the “past-year results request”) issued by the National Center for University Entrance Examinations on the application confirmation slip. Check the <i>National Center for University Entrance Examination Test Guide</i> or the website of the National Center for University Entrance Examinations (https://www.dnc.ac.jp/) for information on how to submit a past-year results request.</p> <p>(2) Using the results of the 2020 National Center Test for University Admissions (B2 method), applicants must attach the <i>Center Test for University Admissions Results Request 2020 Admissions (for National and Other Public University AO Exam)</i> sent by the National Center for University Entrance Examinations along with their exam ticket from December 2019.</p>
Score certificate, etc.	<ul style="list-style-type: none"> • Applicants who took the TOEIC L&R, GTEC must submit the official score certificate (must be original). • Applicants who took the EIKEN Test in Practical English Proficiency must submit the original proof of EIKEN certification. • Applicants who took the TOEFL test must complete the ETS (Educational Testing Service) request procedures so that the official score is sent to the Entrance Examination Division, Toyohashi University of Technology (DI-CODE: 9381; DI-NAME: TOYOHASHI UNIV OF TECHNOLOGY) by the deadline. Applicants should promptly request that their scores be sent since it can take over a month for the report to arrive. • Applicants who took the IELTS must complete the testing agency (in case of Japan, Eiken Foundation of Japan) request procedures so that the IELTS official test report form is sent to Toyohashi University of Technology by the deadline.

	* In case applicants cannot submit the original score certificate by deadline, submit the copy of the score report sent to the applicants by deadline first, then make sure to submit the original score certificate at the time of interview test. If the original score certificate is not submitted, or original certificate differs from the copy submitted with application, taking the exam is not allowed.
Passing Certificate, Passing Grade Certificate, etc. (only applicants who meet requirement (10))	Applicants applying through the High School Equivalency Examination (formerly, the University Entrance Qualification Examination) must submit the Passing Certificate or Passing Grade Certificate issued by the MEXT Minister.
Copy of Enrollment Eligibility Certificate (only applicants who meet requirement (11) or (12))	Applicants who are deemed to be qualified to apply on an individual basis must submit a copy of the Enrollment Eligibility Certificate.
Statement of reason for applying (English or Japanese)	The form can be downloaded from TUT's website (https://www.tut.ac.jp/exam/exam-webentry.html) to be filled out by the applicant.
Essay (English or Japanese)	The form can be downloaded from TUT's website (https://www.tut.ac.jp/exam/exam-webentry.html) to be filled out by the applicant. The topics will be announced around the middle of September 2019 for the first round of applications and around the middle of November 2019 for the second round of applications.
Certificate of Residence or Resident Card (copy of alien registration certificate) (only for those this is applicable)	(Only for non-Japanese living in Japan now) Submit a copy of this Item that lists nationality, resident status, and period of residence.
Exam fee	17,000 yen Payment procedures must be completed before sending the application material. When paying the application fee from overseas, only a credit card can be used.

Notes. 1. Certificates must be original in either Japanese or English (Except those specified as a "copy" on the above table). In case applicants cannot submit the original, submit the certified copy or proof of the original must be obtained from a public entity such as an embassy. Documents written in other than Japanese or English must be attached with a Japanese or English translation which is certified by public entity in applicant's home country (Certification by Japanese language school is not accepted).

2. For handwritten application material, a black fountain or ball-point pen must be used.
3. Exam fee once paid will not be refunded under any circumstances.
4. Incomplete application material will not be accepted.
5. Submitted application material will not be returned. Once application material is submitted, it cannot be altered.
However, if there is a change in address (contact address) after the material has been submitted, applicants must promptly notify TUT of the change.

(4) Advance advising for applicants with disabilities

Parties with disabilities (based on the level of the physical disability as stipulated in Article 22.3 of the School Education Act Enforcement Ordinance, and that fall under the Services and Supports for Persons with Disabilities Act) who want to apply to TUT must contact the university before applying because special consideration may be required for study. If advising is required, it will be handled as outlined below:

Period for requesting advising

By October 10, 2019, for first round of applications and by December 5, 2019, for the second round

How to receive consultations

The necessary documents, such as the health exam certificate, must be attached to the advising request (no set form). If necessary, steps such as holding an interview with the applicant, related party from the applicant's school who can represent the applicant, or similar person, will be held.

Contact: Entrance Examination Division, Toyohashi University of Technology
1-1 Hibarigaoka, Tempaku-cho, Toyohashi, Aichi, 441-8580
Tel. 0532-44-6581

6. How successful applicants are selected

Successful applicants are selected according to a comprehensive evaluation that takes into consideration transcripts, a statement of reason for applying, an essay, the English proficiency test score and score for the Examination for Japanese University Admission for International Students or the National Center Test for University Admissions, and an interview (in both Japanese and English).

(1) Time and location of interviews

- Date and time:
First round of applications: November 26, 2019 (9:00 a.m.–) (Japan standard time)
Second round: January 27, 2020 (9:00 a.m.–) (Japan standard time)
- Location: Toyohashi University of Technology
For applicants taking the exam from overseas and who cannot make it to the university for the interview, the interview will be conducted over the Internet (Skype, etc.) on the day of the interview.

7. Announcement of successful applicants

First round of applications (A1 and B1 method): December 9, 2019 (11:00 a.m.)

Second round of applications (A2 method): January 30, 2020 (3:00 p.m.)

Second round of applications (B2 method): February 12, 2020 (3:00 p.m.)

The exam numbers for the successful applicants will be posted on TUT's website (entrance exam information section) and an official "Admission Notification" will be sent to successful applicants on the same date.

TUT does not respond to inquiries regarding exam results by phone, etc.

8. Enrollment procedures, etc.

Enrollment procedures can be completed in person or by mail.

(1) Enrollment period

First round of applications (A1 and B1 method)

Enrollment materials must arrive no later than December 25, 2019 (5:00 p.m.)

Second round of applications (A2 and B2 method)

Enrollment materials must arrive no later than February 19, 2020 (5:00 p.m.)

(2) Fee payment (expected)

Admission fee: 282,000 yen

First semester tuition: 267,900 yen (535,800 for the full year)

If there are changes in the fees when applicants enroll, or while attending TUT, the new admission fee and tuition will be applicable.

(3) Successful applicants will receive the enrollment material.

(4) Successful applicants accepted at another university because of the AO entrance exam results and who complete the enrollment procedures there, will not be accepted at TUT or any other national or public university, even if they pass an individual academic achievement exam or similar exam. In addition, except when approval is received for a successful applicant's decision to decline an offer of admission as discussed in item (5), successful applicants will not be accepted by any other national or public university they applied to, even if they take that university's entrance exam.

- (5) Successful applicants accepted because of the AO entrance exam results and who decide not to accept the offer of admission for special reasons must submit a letter declining TUT's offer of admission (no set form but must be hand written and include exam number, address, name, and reason for declining the offer of admission) by February 19, 2020, and obtain approval for the decision to decline the offer of admission.

9. Unsuccessful applicants taking the individual academic achievement test, etc.

Applicants who want to take the AO exam can select two national or other public universities—one from the first semester list and one from the second semester list—in case they fail the AO exam.

10. Use of personal information

Personal information included on applications, such as the address, name, date of birth, etc., is properly managed and is used only for the following purposes:

- (1) Selecting applicants, announcing successful applicants, completing enrollment procedures and accompanying procedures
- (2) Managing enrollment and grades after enrolling
- (3) As statistical data to improve the method for selecting applicants

11. Security export controls

TUT has created the Toyohashi University of Technology Security Export Control Rules based on the Foreign Exchange and Foreign Trade Act, and there is strict screening related to the acceptance of international students.

In situations that fall under these rules, successful applicants may not be accepted to their desired program or be able to conduct research.

12. Student dormitories

All GAC students are expected to live in TUT Global House (A shared-house style of accommodation for International and Japanese students). Details of moving-in will be enclosed with Letter of Acceptance.

13. Inquiries regarding the entrance exam

Inquiries regarding the entrance exam should be submitted to the following:

Entrance Examination Division, Toyohashi University of Technology
1-1 Hibarigaoka, Tempaku-cho, Toyohashi, Aichi, 441-8580
tel. 0532-44-6581
email: nyushi@office.tut.ac.jp