

November 26th, 2020

To students, faculty and staff members,

Regarding raising the Toyohashi University of Technology Activity Restrictions Level for Preventing the Spread of New Corona virus to "level 2" (effective from November 27th)

President of Toyohashi University of Technology
Terashima Kazuhiko

1. **The overall activity standards of the University will be raised to Level 2.**
2. **The main changes in the activity standard level (additional notes) of each item are as follows.**
 - **Business trip: Raised from level 1.5 to 2**

From prohibition of unnecessary and unurgent business trips and travel to endemic areas to nationwide prohibition. In addition, after returning to your residence from an endemic area, be cautious to require as little human contact as possible, such as studying at home for a week.
 - **Class: Remain in level 2**

After returning from an endemic area, react with the same caution as "Business trip".
 - **Educational and research activity with students at laboratory and faculty member's research activities: Raised from level 1 to 2**

Continuation of necessary activities through the active use of working at home and online. Attendance treated differently. Therefore, people who are coming to the university from endemic areas should be thorough and cautious about infection prevention. Continued activity on campus is possible provided that the "New Lifestyle" is practiced and encouraged. (No notification required.)
 - **Facility use and entering to TUT: Raised from level 1.5 to 2**

Regardless of the area, in principle, off-campus visitors are not allowed to use the facilities or enter the university. However, meetings, deliveries of goods, construction and interviews necessary for the maintaining university's functions and continuing education and research activities are permitted.

* Prevalent areas are announced every weekend in principle.

* Please refer to the attached sheet for the TUT Activity Restrictions Level.

《Additional notes》

Among the following factors that form the basis for the review of the university's activity standards, the level of Aichi Prefecture, which falls under "External Factor 3", was raised on November 19th (from Warning to Severe Warning), so the activity standards will be raised.

〈External Factors〉

- 1) In a case of stage 3 or higher in Aichi Prefecture according to the four stages of infection status classification indicated by the Subcommittee on Infectious Diseases of Novel Coronavirus. (At the moment it is equivalent to stage 2.)
- 2) In a case where a state of emergency was declared by the government.
- 3) **In a case where the four levels of alert (Caution, Warning, Severe Warning, Danger)**

indicated by Aichi Prefecture are **"Severe Warning" or higher.**

- 4) In a case where a state of emergency was declared by Aichi Prefecture.
- 5) In cases where the infectious situation in Toyohashi City is further increased or at the request of Toyohashi City.

〈Internal Factors〉

- 1) In cases of an outbreak on campus. (especially in cases where there is a threat of clustering.)

[Attachment] Toyohashi University of Technology Activity Restrictions Level for Preventing the Spread of COVID-19

Activity	Level	Content of activity standards
Class	Level 2 (from August 6) *Additional notes have been partially changed.	<p>● For preventing the spread of COVID-19</p> <ul style="list-style-type: none"> • Classes are conducted by thoroughly practicing and encouraging "New lifestyle". • Using distance learning actively. • Face-to-face classes restriction (50% of classroom capacity). • Exercise and practical training restriction (50% of classroom capacity). <p>《Additional notes》</p> <p>○ If you travel to an endemic area, after consulting with your faculty member or class teacher, please be careful to minimize contact with people as much as possible, such as studying at home for one week after you return to your residence.</p> <p>* Those who come to the university from endemic areas, respond with caution and thoroughness to prevent infection.</p> <ul style="list-style-type: none"> • As shown in the Practical Examples of New Lifestyles, be sure to record your health condition including body temperature and the details of your actions (the person you met, the length of stay at the facility, whether or not to wear a mask, etc.). • If you feel unwell, please do not come to the university. <p>○ If you feel unwell, please follow the instructions given in the "How to respond to symptoms and the flow of contact to the university" under "[Caution] Regarding the spread of new corona virus infection and thorough measures to prevent infection", and take measures such as not coming to the university.</p> <p>○ Even if you need to travel or move, don't do it if you're not feeling well, such as if you have a fever.</p>
Educational and Research activity with students at laboratory (Include Department, research center)	Level 2 (from November 27)	<p>● For preventing the spread of COVID-19</p> <ul style="list-style-type: none"> • Continuation of necessary activities through the active use of working at home and online. However, if it is necessary to continue the activity on campus, it can be carried out subject to the practice and encouragement of "New lifestyle".

		<p>《Additional notes》</p> <p>○Although we do not require notification of continued research activities, please thoroughly practice "New lifestyle" and record the person who entered and left the laboratory (including period and date) and the environment of the laboratory.</p> <p>○For students who belong to a laboratory, it is at the discretion of the faculty member in charge of the laboratory. However, faculty member, researcher, doctoral and master students can do activity on-campus without any restrictions.</p> <p>○Attendance is treated differently from a business trip. Workers from endemic areas should be cautious and take thorough measures to prevent infection. If you feel unwell, please do not come to the university.</p>
Faculty member's research and activity in research center	Level 2 (from November 27)	<p>● For preventing the spread of COVID-19</p> <ul style="list-style-type: none"> Continuation of necessary activities through the active use of working at home and online. However, if it is necessary to continue the activity on campus, it can be carried out subject to the practice and encouragement of "New lifestyle". <p>《Additional notes》</p> <p>○Although we do not require notification of continued research activities, please thoroughly practice "New lifestyle" and record the person who entered and left the laboratory (including period and date) and the environment of the laboratory.</p> <p>○Attendance is treated differently from a business trip. Workers from endemic areas should be cautious and take thorough measures to prevent infection. If you feel unwell, please do not come to the university.</p>
Students' extracurricular activity	Level 2 (from September 16) *No changes	<p>● For preventing the spread of COVID-19</p> <ul style="list-style-type: none"> Students' extracurricular activity is permitted by doing health check before the activity (make sure that you don't feel fatigue, have shortness of breath or fever) while practicing "New lifestyle". ★Permission must be obtained.
Meeting on-campus	Level 2 (from August 6) *No changes	<p>● For preventing the spread of COVID-19</p> <ul style="list-style-type: none"> Thoroughly practice "New lifestyle" and conducting necessary meeting. Limiting number of people in a room in case of holding face to face meeting.

		<ul style="list-style-type: none"> • Meeting is mainly conducted by e-mail and online.
Business trip, etc.	Level 2 (from November 27)	<ul style="list-style-type: none"> ● For preventing the spread of COVID-19 <ul style="list-style-type: none"> • Thoroughly practice "New lifestyle" and non-essential and non-urgent business trip and travel are prohibited. ★ Business trip: Obtain permission (ordered) ★ Travel: Need consultation <p>《Additional notes》</p> <ul style="list-style-type: none"> ○ If you have an essential trip to endemic areas: <ul style="list-style-type: none"> • After consulting with your faculty member or class teacher, please be careful to minimize contact with people as much as possible for one week after you return to your residence. ★ Endemic areas (high risk areas): Prefectures with 5 or more cases per 100,000 population in the last week. Prevalent areas are announced every weekend in principle. ○ As shown in the Practical Examples of New Lifestyles, be sure to record your health condition including body temperature and the details of your actions (the person you met, the length of stay at the facility, whether or not to wear a mask, etc.). ○ If you feel unwell after traveling, please follow the instructions given in the "How to respond to symptoms and the flow of contact to the university" under "[Caution] Regarding the spread of new corona virus infection and thorough measures to prevent infection", and take measures such as not coming to the university. ○ Even if you need to travel or move, don't do it if you're not feeling well, such as if you have a fever. ○ If you need to travel, please check the infection status and travel policies of the province of your travel destination.
Facility use and entering to TUT	Level 2 (from November 27)	<ul style="list-style-type: none"> ● For preventing the spread of COVID-19 <Students • Faculty members> <ul style="list-style-type: none"> • Thoroughly practice "New lifestyle" when using the facilities or entering to TUT. *Public transportation is available.

		<p>< Off-campus visitors > *Regardless of region</p> <ul style="list-style-type: none">• Facility use and entering to TUT are basically prohibited.• However, meetings, deliveries of goods, construction and interviews necessary for the maintaining university's functions and continuing education and research activities are permitted. <p>《Additional notes》</p> <ul style="list-style-type: none">• Meetings for educational and research activities and job counseling should be actively utilized online.• Cleaners, cafeterias and shop staff, postmen, courier companies, etc. are permitted to enter. <p><Library, Laboratory and Center></p> <ul style="list-style-type: none">• Thoroughly practice "New lifestyle" and open facilities.
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