

October 30th, 2020

To students, faculty and staff members,

Regarding the “Toyohashi University of Technology Activity Restrictions Level for Preventing the Spread of New Corona virus” after November

President of Toyohashi University of Technology
Terashima Kazuhiko

- 1. The activity standards will continue to be the same as they are now.**
- 2. The criteria for designation as a prevalent area will be reviewed as follows.**
 - Prefectures with 5 or more infected people per 100,000 people in the last week are designated as endemic areas.
 - Prefectures where the number of infected people is 2.5 or more and less than 5 are designated as caution areas.
 - The information about the prevalent area will be announced every Friday, based on the statistics released by the day before.
- 3. If you travel or go on a business trip to an endemic area, be cautious and try to minimize contact with people for a week after you return to your residence.**
 - The request to refrain from giving face-to-face classes for one week after returning from the endemic area will be lifted.
 - When crossing an endemic area on a business trip or traveling, the treatment has been the same as when going to an endemic area, but on the premise of taking careful action, the same treatment will not be applied.
 - If you are going on a business trip or traveling, be cautious by checking the endemic areas and caution areas, as well as the travel policies of the destination province.

* Please refer to the attached sheet for the TUT Activity Restrictions Level.

〈Additional notes〉

- 1) Although the number of cases in Toyohashi has been relatively stable at about two per week for the past few weeks, the number of cases has been increasing slightly in Aichi Prefecture and throughout Japan, and clusters have been occurring in other universities, so for the time being, the TUT Activity Restrictions Level will remain the same.
- 2) Endemic areas have been designated based on a comprehensive assessment of the number of people infected, the trend of increase or decrease, and the number of infected people per 100,000 population in the past week. However, since the number of infected people and its increasing trend are linked to the number of infected people per 100,000 population during the past week, and the situation in each prefecture can be judged on the same basis, the number of infected people per 100,000 population in the past week will be used to determine the "endemic area".
- 3) As for the "endemic area", the weekly average number of new infections (number of reported infections) at the time of the government's declaration of a state of emergency on April 7 was about five per 100,000 population per week, so the criterion for

designation is five or more cases of infection.

- 4) As the Ministry of Health, Labour and Welfare has indicated that 2.5 cases per 100,000 population per week is a guideline for prefectural governors to call on society to be aware of, and the criteria for designation as a "caution area" is 2.5 to 5 cases per 100,000 people per week. Most of the prefectures that have been designated as endemic areas have had 2 to 5 cases per 100,000 population in the past week, and these numbers will be covered by establishing "caution areas" and encouraging cautious action.
- 5) As an operation after returning from the endemic area, it was announced that face-to-face classes should be refrained from for one week to prevent clusters from occurring, but this operation will be lifted by ensuring awareness of infection prevention and thorough implementation of infection prevention measures.

[Attachment] Toyohashi University of Technology Activity Restrictions Level for Preventing the Spread of COVID-19

Activity	Level	Content of activity standards
Class	<p>Level 2 (from August 6)</p> <p>* The restriction on refraining from attending face-to-face classes for one week after returning from an epidemic area has been lifted effective November 1.</p>	<p>● For preventing the spread of COVID-19</p> <ul style="list-style-type: none"> • Classes are conducted by thoroughly practicing and encouraging "New lifestyle". • Using distance learning actively. • Face-to-face classes restriction (50% of classroom capacity). • Exercise and practical training restriction (50% of classroom capacity). <p>《Additional notes》</p> <p>○ <u>Non-essential and non-urgent moving to endemic area (business trip and travel, including returning to the parents' home) is prohibited, and be cautious about non-essential and non-urgent travel to other areas.</u></p> <p>○ If you have an essential trip to endemic areas:</p> <ul style="list-style-type: none"> • After consulting with your faculty member and class teacher, be cautious and try to have as little contact with other people as possible during the first week after your return to your residence. • As shown in the Practical Examples of New Lifestyles, be sure to record your health condition including body temperature and the details of your actions (the person you met, the length of stay at the facility, whether or not to wear a mask, etc.). • If you feel unwell, please do not come to the university. <p>○ If you feel unwell, please follow the instructions given in the "How to respond to symptoms and the flow of contact to the university" under "[Caution] Regarding the spread of new corona virus infection and thorough measures to prevent infection", and take measures such as not coming to the university.</p> <p>○ Even if you need to travel or move, don't do it if you're not feeling well, such as if you have a fever.</p>
Educational and Research activity with students at	<p>Level 1 (from June 24)</p>	<p>● For preventing the spread of COVID-19</p> <ul style="list-style-type: none"> • Thoroughly practice "New lifestyle" and carry out necessary activities.

laboratory (Include Department, research center)	Level 1 (from June 24)	<ul style="list-style-type: none"> • Working from home is recommended. • Staggered working hours is recommended. <p>《Additional notes》</p> <p>○Although we do not require notification of continued research activities, please thoroughly practice "New lifestyle" and record the person who entered and left the laboratory (including period and date) and the environment of the laboratory.</p> <p>○Attendance is treated differently from a business trip. Workers from endemic or cautionary areas where the infection is spreading should use staggered working hours and use other than public transportation to minimize the chances of contact with other people. If you feel unwell, please do not come to the university.</p>
Faculty member's research and activity in research center	Level 1 (from June 24)	<p>●For preventing the spread of COVID-19</p> <ul style="list-style-type: none"> • Thoroughly practice "New lifestyle" and carry out necessary activities. • Working from home is recommended. • Staggered working hours is recommended. <p>《Additional notes》</p> <p>○Although we do not require notification of continued research activities, please thoroughly practice "New lifestyle" and record the person who entered and left the faculty member's office (including period and date) and the environment of the office.</p> <p>○Attendance is treated differently from a business trip. Workers from endemic or cautionary areas where the infection is spreading should use staggered working hours and use other than public transportation to minimize the chances of contact with other people. If you feel unwell, please do not come to the university.</p>
Students' extracurricular activity	Level 2 (from September 16)	<p>● For preventing the spread of COVID-19</p> <ul style="list-style-type: none"> • Students' extracurricular activity is permitted by doing health check before the activity (make sure that you don't feel fatigue, have shortness of breath or fever) while practicing "New lifestyle".
Meeting on-campus	Level 2 (from August 6)	<p>●For preventing the spread of COVID-19</p> <ul style="list-style-type: none"> • Thoroughly practice "New lifestyle" and conducting necessary meeting.

Meeting on-campus	Level 2 (from August 6)	<ul style="list-style-type: none"> • Limiting number of people in a room in case of holding face to face meeting. • Meeting is mainly conducted by e-mail and teleconference.
Business trip, etc.	Level 1.5 (from September 2) * The definition of an endemic area has been changed. * The restriction on refraining from attending face-to-face classes for one week after returning from an endemic area has been lifted effective November 1.	<p>● For preventing the spread of COVID-19</p> <ul style="list-style-type: none"> • Thoroughly practice "New lifestyle" and <u>non-essential and non-urgent business trip and travel to endemic areas are prohibited.</u> • <u>Be cautious about non-essential and non-urgent business trip and travel to other areas.</u> <p>《Additional notes 1》</p> <ul style="list-style-type: none"> • Endemic areas (high risk areas): Prefectures with <u>5 or more cases</u> per 100,000 population in the last week. • Caution areas: Prefectures with <u>between 2.5 and 5 cases</u> per 100,000 population in the last week. • Prevalent areas are announced every weekend in principle. <p>《Additional notes 2》</p> <p>○ If you have an essential trip to endemic areas:</p> <ul style="list-style-type: none"> • After consulting with your faculty member or class teacher, be cautious and try to have as little contact with other people as possible during the first week after your return to your residence. • As shown in the Practical Examples of New Lifestyles, be sure to record your health condition including body temperature and the details of your actions (the person you met, the length of stay at the facility, whether or not to wear a mask, etc.). <p>○ If you feel unwell after traveling in any region, please follow the instructions given in the "How to respond to symptoms and the flow of contact to the university" under "[Caution] Regarding the spread of new corona virus infection and thorough measures to prevent infection", and take measures such as not coming to the university.</p> <p>○ Even if you need to travel or move, don't do it if you're not feeling well, such as if you have a fever.</p>

Facility use and entering to TUT	Level 1.5 (from September 2)	<p>●For preventing the spread of COVID-19 <Students, faculty, staff members and Off-campus people from non-endemic areas></p> <ul style="list-style-type: none"> • Thoroughly practice "New Lifestyle " when using the facilities or entering to TUT. <p><Off-campus people from endemic areas ></p> <ul style="list-style-type: none"> • Facility use and entering to TUT are basically prohibited. • However, delivery of necessary goods for the maintaining University's functions and continuing education and research activities and for the purpose of construction work and interviews are allowed. <p><u>《Additional notes 1》</u></p> <p>For the designation of endemic areas, please refer to the "Business Trip" column.</p> <p><u>《Additional notes 2》</u></p> <ul style="list-style-type: none"> • In principle, discussions on educational and research activities and employment consultations are conducted online. • Cleaners, cafeterias and shop staff, postmen, courier companies, etc. are allowed to enter. <p><Library, Laboratory and Center></p> <ul style="list-style-type: none"> • Thoroughly practice "New lifestyle " and open facilities.
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