

## **Application Guidelines for TUT-Recommended Candidates for Japanese Government (MEXT) Scholarships 2023 (University Recommendation, Top Global University Project) for Research Students and Undergraduate Students**

Toyohashi University of Technology (TUT) will be accepting applications for the Japanese Government (MEXT) Scholarships 2023 (University Recommendation, Top Global University Project) as below.

Please note that the information in the application guidelines by TUT is based on the 2022 application guidelines of the Japanese Government (MEXT) and may change according to the official announcement of the 2023 application guidelines from MEXT, scheduled for December 2022.

### **1. QUALIFICATIONS AND CONDITIONS (Applicants must satisfy all the following eligibility criteria.)**

**(1) Applicants:** Those who satisfy either of the following conditions ① or ②, and have excellent academic achievements as of April 1, 2023 (\*1).

① Those who are newly enrolled in TUT from abroad.

② Those who have already stayed in Japan and are newly enrolled in TUT, or are currently enrolled in undergraduate/graduate courses at TUT.

(\*1) Applicants must have demonstrated excellent academic achievement, with a grade point average of 2.50 (out of 3.00) or above in the last year and expect to maintain the equivalent level during the scholarship period. Furthermore, Applicants must satisfy one of the conditions of "(5) Language ability" below.

(\*2) The number of applicants TUT recommends is up to about 5 for categories (a) and (b) below. If the total number of applicants from both category (a) and (b) is less than 10, then TUT will select applicants from category (c).

(a) Those who have already passed the GAC Third Year Entrance Examination and newly enrolled in TUT in April, 2023 from abroad or are already in Japan

(b) Those who have already enrolled in undergraduate/graduate courses in TUT and will be enrolling in undergraduate/graduate courses of GAC in TUT, as of April, 2023

(c) Those who have already enrolled or will be enrolling in undergraduate/regular graduate courses at TUT, as of April, 2023

**(2) Nationality:** Applicants must have the nationality of a country that has diplomatic relations with Japan. Applicants with Japanese nationality at the time of application are not eligible. However, persons with dual nationality who hold Japanese nationality and whose place of residence at the time of application is outside of Japan are eligible to apply if they choose the nationality of the other country and renounce their Japanese nationality by the date of their arrival in Japan.

### **(3) Age:**

Research Students. Applicants, in principle, must have been born on or after April 2, 1988.

Undergraduate Students. Applicants, in principle, must have been born on or after April 2, 1998.

Exceptions are limited to cases in which MEXT deems that the applicant could not apply within the eligible age limit due to wider circumstances in the applicant's country (military service obligation, loss of

educational opportunities due to disturbances e.g., war, etc.) Personal circumstances (financial situation, family circumstances, state of health, circumstances related to the applicant's university or place of employment, etc.) will not be considered for exception. However, this condition does not apply to those who have already received the MEXT scholarship in the preceding fiscal year and will be re-accepted for this scholarship.

#### **(4) Academic Background:**

Research Students. Applicants must satisfy the conditions for admission to either a master's or doctoral course at TUT. (Applicants who will certainly satisfy these conditions by the time of enrollment are also eligible.)

Undergraduate Students. Applicants must satisfy the conditions for admission to undergraduate courses at TUT. (Applicants who will certainly satisfy these conditions by the time of enrollment are also eligible.)

#### **(5) Language Ability:**

Applicants must have either Japanese or English language ability and must also satisfy one of the following conditions:

##### **<JAPANESE>**

[1] Those who have passed level N2 of the Japanese Language Proficiency Test (JLPT) at the time of entering a regular course.

[2] Those who have completed a curriculum that meets the entrance requirements for a graduate or doctoral course, with Japanese as the main language (for research students).

[3] The host university will confirm that applicants have Japanese language proficiency equal to or greater than the equivalent level required as stated above in [1].

##### **<ENGLISH>**

[1] Those who have attained a grade equal to or more than the B2 equivalent of the European common language reference frame (CEFR) in English at the time of enrollment in a regular course.

[2] Those who have completed a curriculum that meets the entrance requirements for graduate or doctoral course, with English as the main language (for research students).

[3] The host university will confirm that applicants have English proficiency equal to or greater than the equivalent level required as stated above in [1].

**\*Only language scores taken within two years of the date of application are valid.**

**(6) Health:** TUT will judge that applicants are free from any physical or mental conditions that would impede their studies in Japan.

**(7) Arrival in Japan (Only for first time arrivals in Japan):** Applicants must be able to leave for, and arrive in, Japan between April 1 and April 7, 2023, in principle. The departure date from the place of residence shall be after April 1st.

**(8) Visa Requirement:** Applicants must have a "Student" visa as of April 1, 2023. For first time arrivals in Japan, the applicant shall, in principle, obtained a "Student" visa at the Japanese diplomatic mission in the applicant's country of nationality, and enter Japan with the residence status of "Student". Even if the applicants already have other residence status ("Permanent resident," "Long-term resident," etc.), the applicant must change it to "Student" status and re-enter Japan.

Moreover, the applicant should be aware that after expiration of the status as a MEXT Scholarship student and even if the student again applies for their original resident status of "Permanent resident" or

“Long-term resident”, such resident status might not necessarily be granted. The applicant should also be aware that the scholarship will be cancelled if he/she arrived in Japan without a newly obtained “Student” visa.

**(9) Non-eligibility:** If any of the following apply to you, you are not eligible, and your application will not be accepted. If it is found out after the application, the applicant will be excluded from the selection process. (Documents submitted by the applicant will not be returned.) If any of the following is found out after the application is submitted, the application will be cancelled.

- [1] Those who are military personnel or military civilian employees at the time of their arrival in Japan or during the period of the payment of the scholarship.
- [2] Those who cannot arrive in Japan by the last date of the period specified by MEXT or TUT (For first time arrivals in Japan).
- [3] Those who cannot graduate from the university in the standard degree timeframe (except for leave of absence for unavoidable reasons).
- [4] Those who are currently also applying to another program (Top Global University Project) offered by another university, or another program under the Japanese Government (MEXT) Scholarship system, which scholarship payments will begin in FY 2023.
- [5] Those who are planning to receive a scholarship from an organization other than MEXT (including a government organization in their home country) or Japan Student Services Organization (JASSO) after arrival in Japan.
- [6] Those who are expected to meet the academic requirements, but do not meet the requirements by the designated date.
- [7] Holders of dual nationality at the time of application who cannot verify that they will give up Japanese nationality by the time of the arrival in Japan.
- [8] Those who plan, from the time of application for the MEXT scholarship program, to engage in long-term research (such as fieldwork or internship) outside Japan or plan to take a long-term leave of absence from the university. This also applies to those who conduct research activities (regardless of the duration of these activities) outside Japan, with a lump-sum payment after acceptance, support fund, grant-in-aid, other scholarships and so on.

**(10) Others:** MEXT Scholarship will be granted those who are willing to contribute to mutual understanding between Japan and their home country by participating in activities at schools and communities during their study in Japan and contribute to the internationalization of Japan. They shall also make efforts to promote relations between the home country and Japan by maintaining close relations with the university attended after graduation, cooperating with the conducting of surveys and questionnaires, and cooperating with relevant projects and events conducted by Japanese diplomatic missions after they return to their home countries.

## **2. PERIOD OF SCHOLARSHIP**

**From April 2023 until March 2024**

## **3. Number of applicants TUT recommends 10 students (Tentative)**

\*The number of applicants TUT recommends is up to about 5 for categories (a) and (b) below. If the total number of applicants from both category (a) and (b) is less than 10, then TUT will select applicants from category (c).

- (a) Those who have already passed the GAC Third Year Entrance Examination and newly enrolled in TUT in April 2023 from abroad or are already in Japan
- (b) Those who have already enrolled in undergraduate/graduate courses in TUT and will be enrolling in undergraduate/graduate courses of GAC in TUT, as of April 2023
- (c) Those who have already enrolled or will be enrolling in undergraduate/regular graduate courses at TUT, as of April 2023

#### **4. SCHOLARSHIP BENEFITS**

##### **(1) Allowance:**

- ① **Regular students enrolled in undergraduate courses: 117,000 JPY per month**
- ② **Regular students enrolled in master's courses: 144,000 JPY per month**
- ③ **Regular students enrolled in doctoral courses: 145,000 JPY per month**

The amount of payment is subject to change each fiscal year depending on the Japanese Government's budget. The scholarship shall be cancelled if a grantee is absent from the university for an extended period.

##### **(2) Travel Expenses:**

**Travel expenses (for coming to Japan to and leaving Japan) will not be provided by either the Japanese Government (MEXT) or TUT.**

**(3) Education fees:** Fees for the entrance examination, matriculation, and tuition will be borne by TUT (from April 2023 to March 2024). (If you pass the entrance examination in 2023 and are accepted as a MEXT scholarship 2024 student, TUT will refund the payment for the entrance examination.)

#### **5. SUSPENSION OF PAYMENT OF SCHOLARSHIP**

Payment of the scholarship will be stopped in the following cases. Additionally, the grantee may be ordered to return a part of, or all, the scholarship paid up to that time. Payment of the scholarship may also be stopped during the period up to the decision on the disposition of the matter.

- [1] A grantee is determined to have made a false statement on his/her application.
- [2] A grantee violates any article of his/her pledge to MEXT.
- [3] A grantee violates any Japanese law and is sentenced and imprisoned for a period exceeding 1 year.
- [4] A grantee is suspended from his/her university or receives other punishment or is removed from enrollment as disciplinary action in accordance with the regulations of the accepting institution.
- [5] It is determined that it will be impossible for a grantee to complete the course within the standard time because of poor academic grades or suspension from the university (Leave of absence will be excluded).
- [6] A grantee arrived in Japan without a newly acquired "Student" residence status or did not change his/her residence status from one other than "Student".
- [7] The grantee received another scholarship (excluding those specified for research expenditures).
- [8] The grantee leaves the university or transfers to another graduate school/university.
- [9] When TUT is no longer eligible for the support of the Top Global University (including the termination of the project).

#### **6. APPLICATION PROCEDURE**

Applicants must first check whether their grade point average is 2.50 (out of 3.00) or above in the last year as well as whether they satisfy other qualifications and conditions.

If they can confirm that they satisfy all the necessary qualifications and conditions, applicants should send the application documents **by both e-mail attachment and mail** by the deadline.

Application documents submitted to

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International Student Section,  
Student Affairs Division,  
Toyohashi University of Technology  
1-1 Hibarigaoka, Tempaku, Toyohashi, Aichi, 441-8580 JAPAN  
E-mail ryugaku@office.tut.ac.jp

## 7. APPLICATION DOCUMENTS

### (1) 2023 APPLICATION FORM FOR JAPANESE GOVERNMENT (MEXT) SCHOLARSHIP (TOP GLOBAL UNIVERSITY PROJECT) (Template format)

### (2) Research Plan or Research Status Sheet (Template format)

### (3) Transcripts from last attended school (Originals or Certified copies)

\* If the grade evaluation method is not described in the transcript, documents explaining it must be attached.

(4) **Photograph** (4.5×3.5cm, taken within the past six months, upper body, full faced, no hats. Name and nationality must be written on the reverse side. Digital photographs are acceptable.) The photograph must be pasted onto the application form.

### (5) Certificate of language proficiency

\*A score of language proficiency test (Cambridge English Qualifications, The EIKEN Test in Practical English Proficiency, GTEC, IELTS, TOEFL iBT, TEAP, TEAP CBT, TOEIC L&R/S&W, IELRS, or Japanese Language Proficiency Test should be presented.

(\*Only language scores taken within two years of the date of application are valid.)

\*A certificate to prove that you have completed your entire education with English as your primary language must be presented.

### (6) Photocopy of passport (Pages with name, nationality, and picture of applicant only)

### (7) Academic Performance Entry Sheet (Template format)

### (8) Additional Information and Declaration for MEXT Scholarship Application (Template format)

#### Notes:

- [1] Documents must be in Japanese or in English. If the certificate is written in a language other than Japanese or English, please attach the English or Japanese translation as well as the original.
- [2] Where possible, the documents must be prepared by using word processing software and printed doubled sided on A4 size paper.
- [3] Certificates and other official documents must be issued from the university or officials. Photocopies of the documents cannot be accepted unless officially attested.
- [4] The documents submitted will not be returned under any circumstance. Applicants must submit certified true copies if they have only one original and cannot get it reissued.
- [5] Applications will not be considered if any of the documents are incomplete, incorrect, or lacking supporting evidence, nor will they be considered if they arrive after the deadline.

[6] For applicants who wish to enroll in regular master/doctoral courses in TUT, please apply for this scholarship upon getting private consent for acceptance by a prospective supervisor of TUT in advance. ( <https://www.tut.ac.jp/english/schools/faculty/> )

## **8. SELECTION METHOD**

Applicants will be screened by the submitted documents and interviews.

## **9. APPLICATION DEADLINE**

**Monday, 31 October 2022**

## **10. ANNOUNCEMENT OF RESULT**

### **(1) Selection of TUT Recommended Candidates**

Applicants will be notified of the result by email, by the end of December 2022 (tentative schedule).

### **(2) Selection of Scholarship Grantees**

Candidates will be notified of the result of the selection by MEXT by email in early March 2023 (Tentative schedule).

\*Any objections to the decision on the screening will not be accepted.

## **11. NOTES**

Priority will be given to applicants from priority areas designated by the Japanese Government (MEXT).

<https://www.tut.ac.jp/english/international/mext-2022sgu-juten-en.xlsx>

**Please note that the contents of this application guidelines may be changed according to the official announcement of the 2022 application guidelines of MEXT.**

## **12. For inquiries, please contact:**

International Student Section,  
Student Affairs Division,  
Toyohashi University of Technology  
1-1 Hibarigaoka, Tempaku, Toyohashi, Aichi, 441-8580 JAPAN  
\*E-mail [ryugaku@office.tut.ac.jp](mailto:ryugaku@office.tut.ac.jp)

\*In the event of any discrepancy between the English version and the Japanese version of the terms of these Application Guidelines, the Japanese version shall prevail.