教職員•学生各位

学長 寺嶋 一彦

「新型コロナウイルス感染症に対する本学活動基準」について(周知)

現在,新型コロナウイルス感染症の感染が全国的に広がっており,本学においても,感染者が発生しています。

ついては、大学をあげてこの状況を乗り切るため、下記のとおり周知しますので、教職員・学生の皆さんのご協力をお願いいたします。

記

①本学の活動基準

大学の使命である教育研究活動の維持と感染対策を両立させるため、当面の間、現在の活動基準(レベル2 別紙1参照)に基づき、教育研究活動を行っていきます。(修士特別研究、定期試験等は予定どおり実施。)

なお、今後の感染拡大の状況により、活動基準を見直す場合は、別途周知することを申 しそえます。

②各自できる感染予防策

感染拡大の防止の基本は、個々人が「三つの密」の回避、人と人との距離の確保、マスクの着用、手洗い等の手指衛生、換気等の基本的な感染対策を徹底することです。

特にマスク未着用のときに、感染が多く発生している状況がありますので、マスクの着 用を徹底してください。

③問い合わせ先

・感 染 関 係:健康支援センター(kenkou@office. tut. ac. jp)(別紙2)参照

・授 業 関 係:指導教員,クラス担任,授業担当教員

または 教務課教務係(kyoumu@office.tut.ac.jp)

・課 外 活 動:学生課学生係(gakusei@office.tut.ac.jp)

・そ の 他:総務課リスク・安全管理室(risk@office.tut.ac.jp)

(別紙1)

(別紙1)	1	
項目	レベル	活動基準の内容
【授業】	2	●感染拡大防止措置の上
	(1/17~)	・新しい生活様式等の実践・励行を徹底し、授業の実施
		・遠隔授業の積極的利用
		・対面授業の制限
		→ (教室収容定員 50%)
		・演習・実習の制限
		→ (教室収容定員 50%)
		<新しい生活様式等の実践・励行の徹底>
【研究室等	2	● ・ ・ ・ ・ ・ ・ ・ ・ ・ ・ ・ ・ ・
の教育研究		・在宅勤務を活用し、オンライン活用による必要な活動の継続
活動等】	(1/17-1)	「
/口到守』		 ●ただし、大学内での活動継続が必要な場合は、新しい生活様式等
		●にたし、人子内での活動経統が必要な場合は、新しい生活様式等 の実践・励行を条件に、実施することができる。
		の美践・励行を栄性に、美施することができる。 ・研究室所属学生等については、研究室責任者(教員)の判断と
		する。
		* 研究室内での行動履歴・健康履歴記録の徹底
		<新しい生活様式等の実践・励行の徹底>
【教員個人		●感染拡大防止措置の上
の研究活動	(1/17~)	・在宅勤務を活用し,オンライン活用による必要な活動の継続
研究所、セン		
ターの活動】		●ただし、大学内での活動継続が必要な場合は、新しい生活様式等
		の実践・励行を条件に、実施することができる
		* 研究室内での行動履歴・健康履歴記録の徹底
		<新しい生活様式等の実践の徹底>
【事務職員	2	●感染拡大防止措置の上
の業務】	(1/17~)	・一居室での人数を減らすなど新しい生活様式等の実践・励行を
		徹底し、必要な業務の継続
		・時差出勤の活用
		・在宅勤務の活用
		・別室の活用
		<新しい生活様式等の実践の徹底>
【課外活動】	2	●感染拡大防止措置の上

	(1/17~)	・活動前の健康チェック(倦怠感・息苦しさ・発熱がないことの確認)
		及び新しい生活様式等の実践・励行を徹底し、課外活動の実施
		★許可制
		<活動前の健康チェックの徹底>
【学内会議】	2	●感染拡大防止措置の上
	(1/17~)	・新しい生活様式等の実践・励行を徹底し、必要な会議の実施
		・オンライン・メール会議中心
		・対面会議を実施する場合は、一居室の人数を抑制
		 <新しい生活様式等の実践の徹底>
【出張等】	2	●感染拡大防止措置の上
【四及母】	(1/17 ~)	・原則、緊急事態宣言発令区域及びまん延防止等重点措置を実施すべ
	(1/1//	き区域への出張・旅行・移動の禁止
		・ただし、やむを得ない事情がある場合及び緊急性を要する場合に、
		出張・旅行・移動を認める場合がある。(別紙3参照)
		・上記以外の不要不急の出張・旅行・移動の自粛
		★出張:許可(命令)
		★旅行・移動:相談
		・緊急事態宣言発令区域に出張・旅行・移動した場合,1週間は在宅
		学習・在宅勤務を求め、できる限り人との接触機会を少なくすると
		ともに、毎朝体温を測定し、記録すること。
		・まん延防止等重点措置を実施すべき区域に出張・旅行・移動した場
		合、1週間は毎朝体温を測定し、記録すること。
		<新しい生活様式等の実践の徹底>
		※海外渡航については、外務省(海外安全ホームページ),厚生労働省
		 (水際対策の抜本的強化に関するQ&A),法務省 出入国在留管理庁(新
		型コロナウイルス感染症関連情報)等,関係各省の通知等に従い対応す
		ること。
【施設利用・	2	●一部制限
構内入構】	(1/17 ~)	<学生・教職員>
101777107	(1/1/	`´
		*公共交通機関利用も可
		本公共文連機関利用も可 <学外者>
		ヽチクグ゙゙゙゙゙゙゚゚゙゙゙゙゚゚゙ヾ゚゚゚゙゙゙゙゙゙゚゚゙゚゚゙゙゙゙゙゙゚゚゙゙゙゙゙゙
		・ただし、大学の機能の維持、教育研究活動の継続等に必要な打合
		│せ、物品の納入、工事施工、取材等は構内入構を認めることができ │ ₂
		る。
		<図書館, 研究所, センター>
		・新しい生活様式等の実践・励行を徹底し、施設開館

(学生・教職員) 症状発生時における対応・大学への連絡フロー

- 1. 息苦しさ(呼吸困難)・強いだるさ(倦怠感)
 - ・発熱等体調不良の自覚
- ✓ 直接医療機関に電話で相談する。受診先に迷う場合, 「受診・相談センター」に電話で相談する。または,
- ✓ 健康支援センターに相談する。
- ✓ 症状軽快後二日が経過するまで来学しない。

風邪症状・体調不良の報告フォーム(学生用) (Google Formへリンクあり)

風邪症状・体調不良の報告フォーム(教職員用)(Google Formへリンクあり)

2. 保健所から濃厚接触者と特定された場合

(状況に応じて,健康支援センターから濃厚接触者の特定を行う場合がある)

- ✓ 保健所からの指示に従い自宅等で待機。
- ✓ 健康支援センターに連絡する。
- ✓ 来学しない。

保健所等連絡者の報告フォーム(Google Formへリンクあり)

3. ○同居する家族が濃厚接触者と特定された場合

(状況に応じて,健康支援センターから濃厚接触者の特定を行う場合がある)

○本人が濃厚接触者の特定を受けないが, 濃厚接触が疑われる場合

来学せずに健康支援センターに連絡する。

保健所等連絡者の報告フォーム (GoogleFormへリンクあり)

- 4. 新型コロナワクチン予防接種後, 関連性が高いと認められる症状(副反応によるものを含む)が現れ, 不安な場合
- ✓ 健康支援センターに連絡する。

医療機関受診(診断、治療)



居住地の新型コロナウイルス感染症相談窓口 受診・相談センター、保健所

豊橋市は豊橋市保健所 (開設時間9:00~17:00)

(夜間・土日祝日はオンコール(24時間)体制)

通常の健康相談窓口も開設しています

電話番号: 0532-39-9119

新型コロナウイルス感染症検査を受けることとなった場合必ず

豊橋技術科学大学健康支援センター (平日9:00~17:00)

電話番号: 0532-44-6632

E-Mail:kenkou@office.tut.ac.ip

※各報告フォームより送信後は、自動的に連絡されます。

休日・時間外

※各報告フォームより送信後は、自動的に連絡されます。

健康支援センターへの連絡と同時に,

✓ 学生は、授業等の欠席を要する場合本人から 指導教員・クラス担任または教務課教務係へ 連絡。

欠席した場合は、後日、補講・追試等の実施、授業中に課すものに相当するレポート課題等を実施します。

- ◎ 教務課教務係(受付時間:平日8:30~17:15)
- 電話番号:0532-44-6545
- ✓ 教職員は、本人から所属長へ連絡する。

President Terashima Kazuhiko

About the Toyohashi University of Technology Activity Standard Level for preventing the spread of COVID-19

The number of infected people is increasing nationwide, and some faculty, staff and students are infected.

To deal with this situation, we announce as below. We would appreciate your cooperation.

Notice

1. the University's activity standard level

To maintain both the university's mission of education and research activities and infection control, for a while, based on the current activity standard level, education and research activities will be implement.

(Special research for Master degree and regular test will be carry out as schedule)

If the activity standards are revised depending on the future spread of the infection, we will let you know separately.

2. Measures to prevent the spread of the infection

The basis of preventing the spread of infection is to ensure that each individual takes basic infection control measures, such as avoiding the "3Cs," keeping a safe distance between people, wearing a mask, hand washing and other hand hygiene, and ventilation.

In particular, a lot of cases of infections happen because of not wearing masks, so please be sure to wear masks.

[Contact for inquiry]

- Infectious diseases in general :
 - the Health Care Center (kenkou@office.tut.ac.jp)

reference: https://www.tut.ac.jp/docs/211012renraku.pdf

· Class:

Faculty member, Class teacher or the Educational Affairs Section, Educational Affairs Division (kyoumu@office.tut.ac.jp)

- Students' extracurricular activity:
 - Student Affairs Division, Student Affairs Division (gakusei@office.tut.ac.jp)
- Others

General Affairs Division, Unit of Risk and Safety Management (risk@office.tut.ac.jp)

[Attachment] Toyohashi University of Technology Activity Restrictions Level for Preventing the Spread of COVID-19

Activity	Level	Content of activity standards
Class	2 (from January 17~)	 ◆For preventing the spread of COVID-19 • Classes are conducted by thoroughly practicing and encouraging "New lifestyle". • Active use of distance learning actively. • Face-to-face classes restriction (50% of classroom capacity). • Exercise and practical training restriction (50% of classroom capacity). ★Thorough implementation and encouragement of new lifestyles
Educational and Research activity with students at laboratory (Include Department, research center)	2 (from January 17~)	 ●In addition to take prevention measures against the spread of COVID-19 Continuation of necessary activities through the active use of working at home and online. However, if it is necessary to continue the activity on campus, it can be carried out subject to the practice and encouragement of "New lifestyle". For students belonging to a laboratory, it is at the discretion of the person in charge of the laboratory (faculty member). Thorough recording of behavioral and health history in the laboratory. ★Thorough implementation and encouragement of new lifestyles
Faculty member's research and activity in research center	2 (from January 17~)	 ●In addition to take prevention measures against the spread of COVID-19 • Continuation of necessary activities through the active use of working at home and online. • However, if it is necessary to continue the activity on campus, it can be carried out subject to the practice and encouragement of "New lifestyle". • Thorough recording of behavioral and health history in the laboratory. ★Thorough implementation and encouragement of new lifestyles

	ı	
Activities of administrative staff	2 (from January 17~)	 ● In addition to take prevention measures against spread of COVID-19 • Thoroughly implement "new lifestyle" by reducing the number of people in rooms, etc., and continue to perform necessary duties • Use of staggered work hours • Use of Telecommuting • Use of a separate room ★Thorough implementation and encouragement of new lifestyles
Students' extracurricular activity	2 (from January 17~)	 ●In addition to take prevention measures against the spread of COVID 19 • Students' extracurricular activity is permitted by doing health check before the activity (make sure that you don t feel fatigue, have shortness of breath or fever) while practicing "New lifestyle". ★Permission must be obtained. • Thorough health check before activities • Thorough implementation and encouragement of new lifestyles
Meeting on-campus	2 (from January 17~)	 ●In addition to take prevention measures against the spread of COVID 19 • When necessary , face-to-face meetings can be held with several people to ensure that the "New lifestyle" is practiced. • Mostly online and email meetings • When conducting face-to-face meetings, limit the number of people in a room. ★Thorough implementation and encouragement of new lifestyles
Business trip, etc.	2 (from January 17~)	 For preventing the spread of COVID-19 In principle, business trip, travel, and transportation to emergency declaration areas and area where the priority measures for prevention of spread of the disease are implemented are prohibited. However, in case of unavoidable circumstances or urgency, business trip, travel, and transportation may be permitted. Refrain from unnecessary business trips, travel, and movement to areas other than those listed above. *In case of business trip, travel, or transfer, you need to comply with the requests and precautions issued by

the local government, etc. of the destination, and be sure to confirm the intentions of the destination, etc. ★Business trip: Obtain permission (ordered) **★**Travel: Need consultation · When traveling on business, including private travel and homecoming, to the area where a state of emergency is declared, you are be required to study or work at home, and have as little contact with other people as possible, and also to measure and record your body temperature every morning. This required actions have to be taken during one week after you come back from the travel or trip mentioned above to your place of residence. · When traveling on business, including private travel and homecoming to the area where the priority measures for prevention of spread of the disease are implemented, you are required to measure and record your body temperature every morning during one week after returning from the area. Facility 2 Partial restriction use and entering (from <Students, Faculty and staff members> to TUT • Thoroughly practice "New lifestyle "when using the January 17~) facilities or entering to the university premises *Public transportation can be used. <Off-campus Visitors> • Facility use (Library, research institution, centers etc.,) and entering to TUT are basically prohibited. · However, entry to the campus may be permitted for meetings, delivery of goods, construction work, news gathering, etc., which are necessary for maintaining the functions of the university and continuing education and research activities. <Library, Laboratory and Center> • Thoroughly practice "New lifestyle "and open facilities. ★Thorough implementation and encouragement of new

lifestyles

[For Students and faculty and staff members] How to respond to symptoms of Covid-19 and the flow of contact to the university

- Awareness of physical problems such as difficulty breathing, strong fatigue, and fever
- ✓ Consult a medical institution directly by telephone. If you are not sure where to go to see a doctor, consult Medical Consultation Center by telephone.
- ✓ Consult the TUT Health Care Center
- ✓ Do not come to the university two days after the
- ✓ symptoms disappear.

Report of cold symptoms and other health problems (Student) (Link to Google Form)

Report of cold symptoms and other health problems (Faculty, Staff) (Link to Google Form)

2. When the public health center identifies you as a close contact person with an infected person

(According to the situation , TUT Health Care Center may identify you as a close contact person with an infected person)

- ✓ Stay at home according to instructions from the public health center
- ✓ Contact the TUT Health Care Center
- ✓ Do not come to the university

Report on the contents of the contact to the Public Health Center (Hoken- jo) and to other organizations (Link to Google Form)

3. O When a family member who lives with you is identified as a close contact person with an infected person.

(According to the situation, TUT Health Care Center may identify you as a close contact person with an infected person)

- OWhen the person is not identified as a close contact person but is suspected to have made a close contact
- ✓ Consult the TUT Health Care Center
- ✓ Do not come to the university

Report on the contents of the contact to the Public Health Center (Hoken- jo) and to other organizations (Link to Google Form)

- 4. When you feel uneasy because of highly relevant symptoms (including side effects) after vaccination against COVID-19
- ✓ Consult the TUT Health Care Center

Visit a medical institution (diagnosis and treatment)

New Coronavirus Infectious Disease Counseling Service in your residential area, such as Medical Consultation Center, Public Health Center Contact of Toyohashi City:

Toyohashi City Public Health Center

(Opening hours 9:00 to 17:00)

- *On-call (24 hours) system at night, weekends and holidays
- *They also have a regular health consultation desk Phone number: **0532-39-9119**

When the decision is made to undergo testing for COVID-19

TUT Health Care Center (Weekdays 9:00-17:00)

Phone number: 0532-44-6632

E-Mail:kenkou@office.tut.ac.jp

Holidays and Before/After office hours

E-Mail:kenkou@office.tut.ac.jp

*The Health Care Center will be contacted automatically after each report form is submitted.

At the same time when contacting the TUT Health Care Center, please note that;

- Students need to be absent from classes should contact their faculty member, class teacher or the Educational Affairs Section, Educational Affairs Division.
 - *If you are absent, you will be given supplementary lessons/re-examinations and report assignments equivalent to those you will be given during the class.
- Contact: Educational Affairs Section, Educational Affairs Division

(Weekdays 8:30-17:15)

Phone number: 0532-44-6545

✓ The faculty or staff members need to contact the head of the department or division, to which she/he belongs