

# Pre-Notification and Request for Educational Verification

## 学歴確認リクエストについての事前連絡および依頼書

### 【依頼主】

Name and signature 氏名・署名または押印	
Year of Graduation 卒業・修了年	
Course you were in 在籍課程	Doctoral / Master's / Bachelor's / Short Term Study

I hereby notify and request of my Educational Verification for my application for employment or school admission as follows.

下記のとおり、就職や進学のため、学歴についての問い合わせが来た際の回答を依頼します。

<b>Company or Institution which will request us the verification</b> 問い合わせ予定の会社・機関：	
<b>Address where the verification should be sent</b> 送付先の住所	
<b>Approximate date of request</b> 問い合わせのおおよその時期	

\*Please note that we cannot answer to some questions such as your character, academic achievements, value of your research topics etc.

注：学生の性格や学業成果、研究の詳細などについては回答できません。

### 【Note 連絡事項】