

APPLICATION PROCEDURES
Master's Double Degree Program in Graduate School of Engineering
between
The UNIVERSITY of STUTTGART
and
TOYOHASHI UNIVERSITY of TECHNOLOGY
For the Academic Year 2017

1. Admission Policy for Toyohashi University of Technology

Toyohashi University of Technology provides unique bachelor's, master's or doctoral courses in technology that are geared toward producing creative, practical-minded leaders in different fields of technology, and the education received at our university also provides students with an appreciation of humanity, international perspectives and responsible coexistence with the environment. Our university is also at the forefront of conducting cutting-edge technological and scientific research for the future.

The followings points outline the type of student this university seeks to enroll:

- (1) Those who have respect for humanity and the environment, and endeavor to contribute to local communities or to the world as a whole.
- (2) Those with a fundamental knowledge in technology or science who are ready to make significant achievements at the university level.
- (3) Those who take the initiative for their own education with the mindset of being a pioneer in a new field of science or technology.

Admission Policies for Designated field of study in Master's Double Degree Program

[Mechanical Engineering]

The aim of the Graduate Program in Mechanical Engineering is to nurture students with skills which will enable them to become world-class engineers, ready to meet the challenges of an increasingly complex and globalized society. The program emphasizes mastering novel methods and technologies for the promotion and development of a sustainable environment on a global scale. Our Program is suitable for students wishing to:

- Develop skills required for planning and leading independent research based on an in-depth understanding of the fundamental principles of mechanical engineering.
- Develop skills based on studies outside of the classroom and thereby contribute to society by devising solutions to demanding technical and social problems.
- Develop skills to communicate complex and intricate concepts to both technical and non-technical audiences.

2. Number of students to be enrolled:

Majors	number of students to be enrolled
Mechanical Engineering	Up to 5 students for one academic year

3. Qualifications for application:

This program is open to those candidates who have no legal limitation or hindrance to be admitted to the University under the "Immigration Control and Refugee Recognition Act" of Japan, and also to those pertaining to all of the following items from (1) to (4).

- (1) Those who attend the Master Course of the University of Stuttgart, and who have been nominated by the University of Stuttgart.
- (2) Those who have been recognized to have academic abilities equal to or surpassing those of university graduates by TUT Graduate School through basing on individual screening of qualifications, and of an age not less than 22 years old by the end of September, 2017.

(Note)

Please make sure to submit the application form for the examination of qualifications by April 14, 2017.

- (3) Those who are healthy, both physically and mentally.
- (4) Those who demonstrate sufficient degree of proficiency in English in order to take research guidance during this program.

4. Application procedure

(1) Submission period:

From 1 May 2017 to 31 May 2017 by 5:00 p.m. (Japan time)

(2) Application documents submitted to:

Entrance Examination Division, Toyohashi University of Technology

1-1 Hibarigaoka, Tempaku-cho, Toyohashi, Aichi, 441-8580 Japan

Email: nyushi@office.tut.ac.jp

(3) Application Documents (All must be written in English)

1) Application Form for Admission to Toyohashi University of Technology

Applicants must fill out the designated form. They should write the supervisor's name at Toyohashi University of Technology after obtaining his/her approval.

2) ID Photo

The photo must be of upper body (above waist, L4.0cm x W3.0cm) with no hats, and not older than 3 months prior to this application. Attach the photo to the designated place. The applicant's name and nationality must be written on the rear of the photo.

3) Certificate of graduation

The certificate must be issued by the last university from which the applicants graduated (a diploma, or a statement of a degree attained).

If the applicant has graduated from schools other than universities, a document certifying or describing that the school (s)he graduated from is a formal higher education institution must be attached.

4) Record of Academic Achievement (Transcripts)

Please enclose the academic record issued by the applicant's last attended university. Academic evaluation criteria should be specified on transcript. Otherwise, the document explaining of the academic evaluation criteria (how many grade scales, etc.) should be attached.

5) Score certificate of English proficiency test

The score certificate of English proficiency test must be submitted.

(TOEIC: 590, TOEFL(iBT): 61, TOEFL(PBT): 500, IELTS: 5.5 or above is preferable.)

Those who have received degrees from institutions where all instruction is provided in English are eligible for exemption from submitting English test scores, but instead, an official document from their institution attesting to this must be submitted.

6) Research plan in detail

Write in English on a given form (about 1,000 words).

7) Letter of recommendation

By using the designated form, the letter must be issued by the dean or the academic supervisor of the University of Stuttgart.

(4) Examination Fee:

Examination fee shall be exempt on the basis of Agreement for Granting Double Master's Degrees between Toyohashi University of Technology and the University of Stuttgart.

(5) Advance Consultation for Physically Disabled Applicants

Applicants with disabilities (based on the level of the physical disability as stipulated in Article 22.3 of the School Education Act Enforcement Ordinance and the Services and Supports for Persons with Disabilities Act) should contact the Entrance Examination Division in advance because special consideration may be required for studying.

<Note>

1. Please do not staple the documents.
2. Application documents should be downloaded from the university's web page and typed on A4 size paper.
3. If any of the certificates are not written in English, and English translation must be attached.
4. Certificates and other official documents must be issued from the university or officials. Photocopies of the documents cannot be accepted unless officially attested.
5. Applications will be considered if any of the documents are incomplete, incorrect, or lacking supporting evidence, nor will they be considered if they arrive after the deadline.
6. Send all documents by Email first (to nyushi@office.tut.ac.jp) for our confirmation, and send all documents by the registered postal mail later (such as EMS, DHL, and FedEx).
7. Application materials once submitted become the property of the university office and will not be returned. After the submission of documents, no changes will be accepted. If your contact address is amended, please report it immediately.
8. Though supervision and instruction will be exclusively in English, successful applicants are strongly recommended to learn the Japanese language for their daily lives.

5. Method of selection

The selection will be carried out based on the documents.

6. Announcement of acceptance

The results of the selection will be notified to the applicants by E-mail first on July 28, 2017 and successful applicants will receive the official result and enrolment procedure documents by postal mail later.

7. Admission expenses

Admission fee and tuition fee shall be exempt on the basis of Agreement for Granting Double Master's Degrees between Toyohashi University of Technology and the University of Stuttgart.

8. Enrolment

October 2017

For the first academic year, students attend the program at the University of Stuttgart, and for the second academic year (from October 2017), they attend the program at Toyohashi University of Technology.

9. Security Export Control

Toyohashi University of Technology has established the Toyohashi University of Technology Security Export Control Regulations in accordance with the Foreign Exchange and Foreign Trade Act, and conducts strict examinations for acceptance of international students, etc. International applicants who fall under any of the conditions set out in said regulations may be unable to enter their desired course or program.

10. For inquiries, please contact:

Entrance Examination Division, Toyohashi University of Technology

1-1 Hibarigaoka, Tempaku, Toyohashi, Aichi, 441-8580 Japan

Tel: +81-532-44-6581 Fax: +81-532-44-6582

Web: www.tut.ac.jp/english/international/doubledegree.html

Email: nyushi@office.tut.ac.jp