

**APPLICATION PROCEDURES**  
**Master's Double Degree Program in Graduate School of Engineering**  
between  
The UNIVERSITY of STUTTGART  
and  
TOYOHASHI UNIVERSITY of TECHNOLOGY  
for the Academic Year 2015

**1. Admission Policy for Toyohashi University of Technology**

Toyohashi University of Technology provides unique bachelor's, master's or doctoral courses in technology that are geared toward producing creative, practical-minded leaders in different fields of technology, and the education received at our university also provides students with an appreciation of humanity, international perspectives and responsible coexistence with the environment. Our university is also at the forefront of conducting cutting-edge technological and scientific research for the future.

The followings points outline the type of student this university seeks to enroll:

- (1) Those who have respect for humanity and the environment, and endeavor to contribute to local communities or to the world as a whole.
- (2) Those with a fundamental knowledge in technology or science who are ready to make significant achievements at the university level.
- (3) Those who take the initiative for their own education with the mindset of being a pioneer in a new field of science or technology.

**Admission Policies for Designated field of study in Master's Double Degree Program**

**[ Mechanical Engineering ]**

The aim of the Graduate Program in Mechanical Engineering is to nurture students with skills which will enable them to become world-class engineers, ready to meet the challenges of an increasingly complex and globalized society. The program emphasizes mastering novel methods and technologies for the promotion and development of a sustainable environment on a global scale. Our Program is suitable for students wishing to:

- Develop skills required for planning and leading independent research based on an in-depth understanding of the fundamental principles of mechanical engineering.
- Develop skills based on studies outside of the classroom and thereby contribute to society by devising solutions to demanding technical and social problems.
- Develop skills to communicate complex and intricate concepts to both technical and non-technical audiences.

**2. Number of students to be enrolled:**

Majors	number of students to be enrolled
Mechanical Engineering	Up to 5 students for one academic year

**3. Qualifications for application:**

This program is open to those candidates who have no legal limitation or hindrance to be admitted to the

University under the “Immigration Control and Refugee Recognition Act” of Japan, and also to those pertaining to all of the following items from (1) to (4).

- (1) Those who attend the Master Course of the University of Stuttgart, and who have been nominated by the University of Stuttgart.
- (2) Those who have been recognized to have academic abilities equal to or surpassing those of university graduates by TUT Graduate School through basing on individual screening of qualifications, and of an age not less than 22 years old by the end of September, 2015.

(Note)

Please make sure to submit the application form for the examination of qualifications by 30 April 2015. The documents should be sent to the same address of 4(2) below.

- (3) Those who are healthy, both physically and mentally.
- (4) Those who demonstrate sufficient degree of proficiency in English in order to take research guidance during this program.

#### **4. Application procedure**

##### **(1) Submission period:**

From 25 May 2015 to 29 May 2015

##### **(2) Application documents submitted to:**

International Affairs Division, Toyohashi University of Technology

1-1 Hibarigaoka, Tempaku-cho, Toyohashi, Aichi, 441-8580 Japan

Email: ryugaku@office.tut.ac.jp

\*Applicants should contact the International Affairs Division of Toyohashi Tech before the deadline by Email.

##### **(3) Application Documents (All must be written in English)**

\*Application documents should be typed on A4 size paper. If any documents are written in not English, an English translation must be attached.

\*Applications will not be considered if any of the documents are incomplete or incorrect.

\*Please send all the application documents by Email first (to ryugaku@office.tut.ac.jp) before sending the originals by postal mail.

##### **1) Application Form for Admission to Toyohashi University of Technology**

\*Each student must fill out the designated form by themselves. They should not write the supervisor's name at Toyohashi University of Technology without obtaining his/her approval.

##### **2) Certificate of graduation or prospective graduation (and Bachelor's degree)**

The correct certificate must be issued by the university from which the applicants graduate (a diploma, a graduation prospect, or a statement of a degree attained).

If the applicant has graduated from schools other than universities, a document certifying or describing that the school (s)he graduated from is a formal higher education institution must be attached.

##### **3) Record of Academic Achievement (Transcripts)**

Please enclose the academic record issued by the applicant's last attended university. In the record, information of both the Grade Point Average (GPA) and the academic performance standing (th / students)\* are required.

\*The rank of your academic record relative to all students in your class or year group must be written.

##### **4) Certified copies of certificates or transcripts of English test**

Please enclose the certificates or transcripts that show applicants' English proficiency. (TOEIC: 590, TOEFL(iBT): 61, TOEFL(PBT): 500, IELTS: 5.5 or above is preferable.)

##### **5) Study plan in detail**

Write in English on a given form (approximately 1,000 words).

##### **6) Letter of recommendation**

The letter must be issued by the dean of the faculty design, manufacturing and automotive engineering of the

University of Stuttgart.

#### 7) ID Photo

The photo must be of upper body (above waist, L4.0cm x W3.0cm) with no hats, and not older than 3 months prior to this application. Attach the photo to the designated place. The applicant's name and nationality must be written on the rear of the photo.

#### <Note>

1. Please do not staple the documents.
2. Send all documents by Email first (to [ryugaku@office.tut.ac.jp](mailto:ryugaku@office.tut.ac.jp)) for our confirmation, and send all documents by the registered postal mail later (such as EMS, DHL, and FedEx ).
3. Certificates and other official documents must be issued from the university or officials. Photocopies of the documents cannot be accepted unless **officially attested**.
4. Application materials once submitted become the property of the university office and will not be returned. After the submission of documents, no changes will be accepted. If your contact address is amended, please report it immediately.

#### (4) Application Fee:

Application fee shall be exempt on the basis of Agreement for Granting Double Master's Degrees between Toyohashi University of Technology and the University of Stuttgart.

#### 5. Method of selection

The selection will be carried out based on the documents.

#### 6. Announcement of acceptance

The results of the selection will be notified to the applicants by E-mail first by early August 2015, and successful applicants will receive the official result by postal mail later.

#### 7. Admission expenses

Admission fee and tuition fee shall be exempt on the basis of Agreement for Granting Double Master's Degrees between Toyohashi University of Technology and the University of Stuttgart.

#### 8. Enrollment

October 2015

For the first academic year, students attend the program at the University of Stuttgart, and for the second academic year (from October 2015), they attend the program at Toyohashi University of Technology.

#### 9. Other Notes

- (1) Though supervision and instruction will be exclusively in English, successful applicants are strongly recommended to learn Japanese language for their daily lives.

- (2) **Any enquiry and submission of documents, please contact:**

International Affairs Division, Toyohashi University of Technology

1-1 Hibarigaoka, Tempaku, Toyohashi, Aichi, 441-8580 Japan

Tel: +81-532-44-6577 Fax: +81-532-44-6547

Web: [www.tut.ac.jp/english/international/doubledegree.html](http://www.tut.ac.jp/english/international/doubledegree.html)

Email: [ryugaku@office.tut.ac.jp](mailto:ryugaku@office.tut.ac.jp)